

Profile of the College Library

The College Library is an important academic resource centre that plays a vital role in supporting teaching, learning, research, and the overall intellectual development of students and faculty members. S. N. Arts and U. K. Commerce College, Akola, was established in the academic session 1986–1987 and provides undergraduate education in two faculties, namely Arts and Commerce. The College Library serves as an essential part of the institution's academic infrastructure by providing learning resources and a suitable environment for reading, self-study, and academic development.

The College Library maintains a diverse collection of books to meet the educational and informational needs of students and faculty members. The collection includes textbooks, reference books, competitive examination books, books on research methodology, and general reading materials covering various subjects and fields of knowledge. Textbooks help students understand their prescribed curriculum, while reference books provide detailed information for academic study. Competitive examination books assist students in preparing for various competitive examinations and exploring opportunities for higher education and employment. Books on research methodology introduce students and faculty members to the basic concepts and methods of research. The general reading collection includes books on literature, history, biographies, culture, social sciences, and other areas of interest. This varied collection encourages students to develop reading habits and broaden their knowledge beyond the prescribed syllabus.

The library uses SOUL 3.0 (Software for University Libraries) for library management and is partially automated. The use of library software supports the systematic organisation of library resources and improves the efficiency of library operations. The library continues to provide its services through a combination of software-supported activities and traditional library procedures. The adoption of library automation reflects the institution's efforts to make library management more systematic and responsive to the changing needs of its users.

The College Library provides book lending facilities to students and faculty members according to the prescribed library rules. Students are permitted to borrow one book at a time for a period of seven days. This facility enables them to use library resources for their academic studies, assignments, examination preparation, and personal reading. Faculty members are permitted to borrow up to ten books at a time for the academic session, as per the established rules. This facility supports their teaching preparation, academic reading, and professional development. In addition to lending services, the library provides a suitable environment for reading, reference work, and independent learning.

The library provides separate reading rooms for boys and girls to ensure a comfortable and organised atmosphere for study. These facilities enable students to read books, consult reference materials, prepare for examinations, and undertake academic activities in a peaceful environment. CCTV surveillance is provided in the reading rooms to support security and the

proper use of library facilities. The library aims to maintain a disciplined, safe, and student-friendly atmosphere that encourages concentration and effective learning.

A dedicated Wi-Fi facility is available for library users. It enables students and faculty members to access online educational resources, search for academic information, and consult digital learning materials relevant to their studies. The availability of internet connectivity complements the print collection and supports technology-assisted learning. It also provides opportunities for students to improve their information-searching skills and become familiar with digital sources of knowledge.

The library maintains visiting registers for students and faculty members to record their use of library facilities. These registers serve as important administrative records and help monitor library usage. The information recorded can be used to prepare library utilisation statistics and support institutional documentation, planning, and the improvement of library services.

Apart from providing books and reading facilities, the College Library organises book exhibitions on various important occasions and events. These exhibitions introduce students and faculty members to books on different subjects and encourage them to explore new areas of knowledge. They also help create awareness about eminent personalities, authors, thinkers, educational developments, and significant national and cultural events. The library also conducts essay-writing competitions to develop students' writing skills, creativity, critical thinking, and ability to express their ideas effectively. Such activities promote reading habits and contribute to the academic, intellectual, and cultural development of students.

The College Library functions from 10:00 a.m. to 5:30 p.m. on all working days, providing students and faculty members with sufficient opportunities to access library resources and use the reading rooms. The library strives to provide an orderly and supportive learning environment through its collection, user services, internet facility, and security arrangements.

The library plays an important role in strengthening the teaching-learning process of the college. It supports the undergraduate curriculum in Arts and Commerce by providing relevant learning materials and encouraging students to undertake independent study. Its collection of competitive examination books supports students in exploring career opportunities, while books on research methodology promote awareness of research and academic inquiry. The reading rooms, Wi-Fi facility, and academic activities further contribute to the development of a positive learning culture within the institution.

Vision:

- 1) To be a vibrant centre of knowledge and lifelong learning.

Mission:

- 1) To meet the information needs of students and faculty.
- 2) To provide access to quality learning resources.
- 3) To encourage reading.
- 4) To continuously improve library services.

Five Laws of Library Science

- 1) Books are for use.
- 2) Every reader his/her book.
- 3) Every book its reader.
- 4) Save the time of reader.
- 5) Library is a growing organism.

Dr. S. R. Ranganathan
(Father of Library Science in India)